

EARLHAM
COLLEGE
ARCHIVES

E.I. Official Records

01. Chief Administrative
 - A. Minutes
 - a. Original Building Committee
 - b. Boarding School Committee (1846-1859)
 - c. Governing Board (i.e. Managing Committee, Board of Managers, Board of Trustees)
 - d. Executive Committee, other board committees
 - e. Administrative Council and Executive Staff minutes
 - f. Visiting Committee (1862-1872)
 - g. Indiana Yearly Meeting Executive Committee on Education
 - h. Building Committee of the Board (1924-27)
 - B. Supplementary Papers of the Board
02. Legal
 - A. Act of Incorporation, Charter, and related material; Constitution; By-Laws
 - B. Deeds, Mortgages, Leases
 - C. Embossing Stamps
 - D. Legal (i.e. old contract books)
 - E. Misc.
03. Financial
 - A. Records and Reports of Gifts
 - B. Early Endowment Records, Endowment and Trust Fund Board, Earlham Foundation, Minutes and Other Papers
 - C. Scholarship Materials
 - D. Business Records (before 1900), Earlham Farms, Salary Scale Studies
 - E. miscellaneous Papers Regarding Fund-raising before 1946
 - F. Foundation Grants
04. Master Plans

E.II. Official Publications

01. Pre-Catalog Announcements (first handwritten catalog)
02. Catalogs and official Bulletins
03. Pamphlets. Calendars, Folders, Newsletters, Campaign Literature, Advertisements, Schedules
04. Invitations and Programs (including Chapel Series)
05. Student Handbooks
06. Survey Reports (published and unpublished)
07. **NOT USED**

08. Statements on the Aims, Ideals, and Character of Earlham (published and unpublished)
09. New Student Directories
10. Institute for Education on Japan
11. Fact books
12. Earlham College Chancel Choir
13. Humanities Handbooks

E.III. Board Correspondence, Misc. Papers, Biographical Material

E.IV. Superintendents Papers (material re: superintendents and matrons, includes Barnabas Hobbs)

E.V. Presidential Papers

01. Joseph Moore
02. Joseph John Mills
03. Robert Lincoln Kelly
04. David M. Edwards
05. William Cullen Dennis
06. Thomas Elsa Jones
07. Landrum R. Bolling
08. Franklin W. Wallin
09. DeWitt Baldwin Jr.
10. Lawrence Leland
11. Richard J. Wood
12. Douglas C. Bennett
13. Presidential Nominating Committee
14. General Information on Presidents

E.VI. Development and Public Relations

E.VII. Correspondence and Misc. Papers from Offices of:

01. Academic Dean
02. Registrar
03. Student Development (Student Deans)
04. Admissions
05. Library
06. Museum
07. Business
08. General-Undesignated
09. Provost
10. Computing Information
11. Runyan Center
12. Health Services
13. Campus Ministries
14. Athletic Department
15. Council on Religion at Earlham
16. Bundy Hall
17. Earlham College Press
18. Archives
19. EC-IU center
20. Security
21. Jones House
22. Dining Hall
23. Buildings and Grounds
24. Career Services

25. Urban Studies

26. Bookstore

E.VIII. Faculty and Staff

01. Personal Papers, Biographical Material, Personnel Files

02. Departmental/Divisional Papers

03. **NOT USED** (faculty publications filed with alumni in E.X.)

04. Faculty Committee Papers and Minutes

05. Faculty Gatherings: Banquets, Faculty's Women's Club, Social, Educational

06. Regulations (Faculty and Staff Handbooks)

07. Faculty Meeting Minutes

08. Newsletters

09. Salary Surveys and Data

10. Miscellaneous and General

11. Earlham Cemetery Faculty Burial Sites

12. Individual Course Material

13. Advising Handbooks

E.IX. Student Records

01. Speeches, Debates, Themes, Senior Theses

02. Correspondence by or about Students

03. Student Government Materials

04. Student organizations

05. Class Records and Notebooks

06. Textbooks and Other books used by students

07. Diplomas and other certificates

08. Junior Orals

09. Social Occasions

10. Testing Reports

11. Misc.

12. Foreign Study Newsletters and Materials

13. Student Reactions and Criticisms

14. Freshman Class Profile/Survey

15. Junior Master Tutorials

16. History course Papers

17. Strong Chemistry research papers

E.X. Alumni

01. Letters

A. Class letters

B. Newsletters

02. *Who's Who* Records

03. Alumni and Faculty Publications

04. Biographical Material (Alumni Office individual files)

05. Surveys, Scholarships, and Fellowships

06. Alumni Association Minutes and Papers

07. Alumni Council Minutes and Papers

08. **NOT USED** (scholarships and fellowships filed in E.X.3)

09. Class Rings and Memorabilia (in memorabilia collection)

10. Class Banners
11. Earlham Clubs and Auxiliaries
12. Alumni Tours
13. Alumni Gatherings
14. Earlham Hall Furnishings Campaign
15. International Alumna
16. Graduation Material

E.XI. Periodical Publications

01. Early and Sporadic (including handwritten)
02. Earlhamite
03. Phoenician
04. Earlham Press
05. Quaker Quill
06. Earlham Post
07. Anglican Scrapbook (and other literary journals)
08. Crucible
09. Sargasso and Class annuals
10. Earlham Review
11. Misc. and Irregular
12. Class and Class chronicles

E. XII. Secondary Works on Earlham

01. Articles on Earlham in off-campus publications
02. Newspaper clippings
03. Personal accounts
 - A. Manuscript diaries
 - B. Letters (non-students)
 - C. other references to Earlham
04. Reminiscences
05. Songs, Yells, Poems, Essays, Plays
06. Histories of Earlham, Manuscripts and notes
 - A. William B. Morgan
 - B. Opal Thornbury (early sketches)
 - C. Harlow Lindley
 - D. Helen Hole
 - E. Other- includes Nisei
 - F. Correspondence of Opal Thornburg re: her book
 - G. Thomas Hamm
07. Projects based on campus surveys
 - A. Inventory of Religious Concepts at Earlham (1954-1955)
 - B. Drinking, Smoking, and Swearing at Earlham (1955-1956)
 - C. Phoenix and Other Campus organizations (54-55)
 - D. Misc.
08. Studies-- Self and Outside

E.XIII Opinion Board Papers

E.XIV. Clipping Files from publicity office

E.XV. Special Events

01. May Day Materials
 - A. Historical
 - B. Photographs (w/ photo collection)
 - C. Programs

D. Reference File

E. Last Two May Days

02. Semi-centennial (1897) and Library Dedication (1907)
03. Earlham Pageant (1916)
04. Diamond Jubilee (1922)
05. Institute of Foreign Affairs
06. Centennial, Pageant and Special Conference (1947)
07. Convocation -Science and Religion, Dedication of Dennis Hall and Stout Meetinghouse (1952)
08. Cornerstone Laying and Dedication of Earlham Hall (1958)
09. Presidential Inaugurations
10. Dedication of Lilly Library, Hill Greenhouse, Noyes, Stanley, Runyan Center
11. Misc. Special Events

E.XVI. Pictorial: photos, drawings, paintings, slides, motion pictures

01. Individuals
02. Groups
03. Buildings
04. General Campus Views and Plans
05. Slides
06. **NOT USED** (Photograph Albums filed with E.XVII.)
07. Drawings, paintings, prints, cartoons, posters
08. Quaker pictures (non-Earlham)
09. Individual collections
10. Misc. oversize
11. rolled and pan pictures
12. **NOT USED** (moving picture reels in Media Resources/ITAM)
13. Maps

E.XVII. Autograph Albums, Memory Books, Scrapbooks

E.XVIII. Tape and Other recordings of campus events

E.XIX Earlham Special Programs and Projects

01. African Project, Kenyan Work camp
02. Nursing education
03. Institute for Executive Growth
04. Non-western studies
05. Nursery School
06. **NOT USED** (school of religion now E.XXV)
07. Self-instruction
08. Misc.
09. Foreign Study and off-campus programs
10. Human Resources and development
11. Soils program
12. Federal work-study and work-term
13. Upward Bound (has separate finding aid)
14. Black Studies, AAAS, ECT.
15. Bahamian Ecology and Marine Biology
16. Pre-term and August programs, i.e. wilderness
17. Program in Integral Education (PIE)

18. Center for Human Development and Social relations
19. Peace Studies
20. Living-Learning
21. Evening College
22. Community education
23. Hunger Action
24. Agriculture and the liberal arts
25. Adult learning
26. Women's programs
27. Institute for Education on Japan
28. Move West (1986)
29. Pre-Freshman Program
30. Dennis Biological Station, Dewart Lake
31. Community Dynamics program
32. WECI
33. Reading program
34. Miller farm
35. Chemical bond approach
36. Master of Arts in Teaching
37. Bonner Scholars
38. Earlham Civilian Public service unit
39. Charles Lectures
40. International high school
41. Earlham volunteer exchange
42. Teaching and Technology conference (1989)
43. Ford-Knight Projects
44. Beit Kehillah
45. Quaker foundations of leadership
46. NEH challenge grant (1978)
47. Vietnamese refugees
48. Leadership program
49. Barbour Festschrift
50. Japan Information Center
51. Explore-a-college
52. Plowshares
53. ELII
54. Laboratory school

E.XX. Misc.

01. Visitors register
02. Miscellaneous memorabilia (separate catalog)
03. Gifts and Bequests
04. Celebrity Letters
05. Antiques and other special furnishings
06. Awards available to students
07. Residences for Faculty and Students
08. Information on Buildings and Grounds
09. College Bowl (1965-66)
10. Bible Collection
11. Misc. non-Quaker historical papers
12. Pranks
13. Faculty retreats
14. Maps

15. Earlham parents assoc.

16. Clear creek co-op

E.XXI. Controversial Issues involving Earlham

01. Religious Controversies

02. Heresy Investigation (1920-1921)

03. Race relations and policies

04. Conscientious objectors and draft resisters

05. Controversial speakers policy

Other files are in alphabetical order

E.XXII. Conner Prairie

E.XXIII. Phi Beta Kappa

E.XXIV. Special Collections of Faculty Personal papers

01. Clifford Crump

02. Allen D. Hole, Sr.

03. Edwin P. Trueblood

04. James Thorpe (housed in geology dept.)

05. Ernest A. Wildman

06. Ansel Gooding (housed in geology dept.)

07. Howard Alexander

08. William M. Fuson

09. Allen Jay

10. Paul J. Furnas

11. Arthur M. Charles

12. Opal Thornburg

13. Arthur Little

14. Bernard Heringman

15. Gerald R. Bakker

16. Undine Dunn

17. Gertrude "Lucky" Ward

18. Daniel Meerson

19. Eleanore Vail

20. Paul Lacey

21. Peter Suber

22. Leonard C. Holvik

23. Jackson H. Bailey

24. Douglas Steeples

E.XXV. Earlham School of Religion (cataloged elsewhere)

E.XXVI. Oral History Collection